

Individual Quality Review Calendar FY 18 – FY 19

December 2017

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
					METRO1 SAMPLE TO REGION	
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	Christmas					
31					METRO1 Schedules issued to IQR	

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January 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
	New Year's Day					
7	8	9	10	11	12	13
14	15	16	17	18	19	20
	MLK Holiday				METRO1 FILES DUE TO IQR SW SAMPLE Due to Region	
21	22	23	24	25	26	27
28	29	30	31			
		IQR CLASSROOM TRAINING				

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February 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
	Metro1 File Review					
					SW Schedules due to IQR	
11	12	13	14	15	16	17
	Metro1 Phone Interviews					
18	19	20	21	22	23	24
	Metro 1 Onsite					
25	26	27	28			
		M1 Summaries Issued to Region by COB				

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March 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1	2	3
				M1 IQR Regional Status Summary	Metro2 SAMPLE Due to Region	
					SW FILES DUE TO IQR TEAM	
4	5	6	7	8	9	10
	Southwest File Review					
	Metro1 Summaries Issued to IDTs					
11	12	13	14	15	16	17
	Southwest Phone Interviews					
				Metro1 Findings Meetings with IDTs		
18	19	20	21	22	23	24
	Southwest Onsite					
					Metro2 Schedules due to IDT	
25	26	27	28	29	30	31
		Final M2 Summaries issued by COB		SW Summaries Issued to Region by COB		

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April 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1 Easter Holiday	2	3	4	5 SW IQR and RO Status Summary	6	7
8	9 SW Summaries Issued to IDTs by COB	10	11	12	13 SE SAMPLE Due to Region Metro2 FILES Due to Team	14
15	16	17	18	19	20	21
Metro2 file Reviews						
Southwest Findings Meetings with IDTs						
22	23	24	25	26	27	28
Metro2 file Reviews						
Final SW Summaries issued by COB						
29	30 Metro2 Phone Calls					

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May 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
	Metro2 Phone Interviews					
					SE Schedules due to IQR	
6	7	8	9	10	11	12
	Metro2 on-site & Case Judging					
13	14	15	16	17	18	19
Mother's Day			M2 Summaries Issued to Region by COB			
20	21	22	23	24	25	26
			M2 IQR and RO Status Summary		SE FILES DUE TO IQR TEAM	
					Metro3 SAMPLE Due to Region	
27	28	29	30	31		
	Memorial Day	M2 Summaries Issued to IDTs by COB				
		Southeast File Review				

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June 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
					Southeast File Review	
3	4	5	6	7	8	9
	Southeast File Review					
				Metro2 Findings Meetings with IDTs		
10	11	12	13	14	15	16
	Southeast Phone Interviews					
			Final M2 Summaries issued by COB		Metro3 Schedules Due to IQR	
17 Father's Day	18	19	20	21	22	23
	Southeast Onsite					
24	25	26	27	28	29	30
			Summaries Issued to Region by COB			

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July 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	IQR and RO Status Summary (Reviewers on phone)		Independence Day		SE Summaries Issued to IDTs by COB	
					Metro3 FILES Due to Team	
8	9	10	11	12	13	14
	Metro3A File Review					
15	16	17	18	19	20	21
			Southeast Findings Meetings with IDTs		Northwest Sample Due to Region	
	Metro3A Phone Calls					
22	23	24	25	26	27	28
		Final SE Summaries issued by COB				
	Metro3A On-Site					
29	30	31				
	Metro3B File Review					

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August 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
			1	2	3	4
			Metro3B File Review			
5	6	7	8	9	10	11
	Metro3B Phone Interviews					
					NW Schedules DUE TO IQR	
12	13	14	15	16	17	18
	Metro3B On-Site					
19	20	21	22	23	24	25
		M3 Summaries Issued to Region by COB				
26	27	28	29	30	31	
		M3 IQR and RO Status Summary (Reviewers on phone)		M3 Summaries Issued to IDTs by COB	NW FILES DUE TO IQR	

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September 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	Labor Day 3	4	5	6	7	8
		Northwest Rd 1 File Review				
9	10	11	12	13	14	15
	Northwest Rd 1 Phone Calls					
			Metro3 Findings Meetings with IDTs		Metro4 Sample Due to Region	
16	17	18	19	20	21	22
	Northwest Rd 1 On-Site					
Final M3 Summaries issued by COB						
23	24	25	26	27	28	29
	Northwest Rd2 File Review					
30						

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October 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
	Northwest Rd2 Phone Interviews					
					Metro4 Schedules Due to IQR	
7	8 <i>Columbus Day</i>	9	10	11	12	13
		Northwest Rd2 Onsite				
14	15	16	17	18	19	20
			NW Summaries Issued to Region			
21	22	23	24	25	26	27
					Metro4 FILES Due to IQR	
		NW IQR and RO Status Summary		NW Summaries Issued to IDTs		
28	29	30	31			
	Metro4A File Review					
			NW Team Meetings			

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November 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1	2	3
				Metro4A File Review		
				NW Team Meetings		
4	5	6	7	8	9	10
	Metro4A Phone Interviews					
			Final NW Summaries issued by COB			
11	12 <i>Veterans Day Obsv.</i>	13	14	15	16	17
		Metro4A Onsite				
					Northeast Sample Due to Region	
18	19	20	21	22 <i>Thanksgiving</i>	23 <i>Holiday</i>	24
25	26	27	28	29	30	
	Metro4B File Review					

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Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
	Metro4B Phone Interviews					
9	10	11	12	13	14	15
	Metro4B On Site					
					Northeast SCHEDS DUE TO IQR	
16	17	18	19	20	21	22
		M4 Summaries issued to Region		M4 IQR and RO Status Summary		
23	24	25	26	27	28	29
	M4 Summaries Issued to IDTs	Christmas Holiday				
30	30					

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January 2019

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
		New Year's Day			Northeast FILES DUE TO IQR	
6	7	8	9	10	11	12
	Northeast Rd 1 File Review					
				M4Team Meetings		
13	14	15	16	17	18	19
	Northeast Rd 1 Phone Interviews					
			Final M4 Summaries issued by COB			
20	21	22	23	24	25	26
	MLK Holiday	Northeast Rd 1 On Site				
27	28	29	30	31		
	Northeast Rd 2 File Review					

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Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
Northeast Rd 2 Phone Interviews						
10	11	12	13	14	15	16
Northeast Rd 2 On Site						
17	18	19	20	21	22	23
		NE Summaries Issued to Region by COB			NE IQR and RO Status Summary	
24	25	26	27	28		
		NE Summaries Issued to IDTs by COB				

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March 2019

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
				Northeast Findings Meetings with IDTs		
10	11	12	13	14	15	16
			Final NE Summaries issued by COB			
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						