



Individual Quality Review

Section 5. Residential

Class Member	On-Site Date	Region	Reviewer	Case Judge
Interview Date & Time	Agency	Staff Name	Staff e-mail	Staff Phone Number:

[Residential Staff Interview](#)
[Medication Table](#)
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Guide for Residential Staff Interview

The purpose of the interview is to gain information and insight into the perspective, knowledge, opinions, preferences, and circumstances of the person interviewed. The interview may present the Reviewer with the opportunity to observe first hand someone's communication skills, appearance, manner and working style.

Remember: these interviews are VERY stressful for individuals answering your questions.

- Begin your interview with an introduction... thank them for their time, tell the person who you are and give a brief overview of what you are there to do, the overall aim of the review (understanding of the supports and services needed and being provided). Be clear that we know the direct support professional knows the person well and that their support is critical to the person's success, growth and safety. Be clear that we respect their opinion... that is why we interview them specifically.
- Explain that the information provided by staff is very helpful to YOUR understanding of what is important to the individual. Tell the staff that if you ask questions that don't make sense, to please ask you to state the question again or to reword the question. Don't lead the staff to an answer but don't use words or acronyms that may not be familiar to them. Tell the person being interviewed that you will be typing their responses to ensure accuracy of the record. The person being interviewed should always be allowed to add information, even if it doesn't exactly go with the exact question being asked, but please note the additional information with the correct question later as a reference (see additional response in Question #...)
- Type the interviewee's responses verbatim. Try not to paraphrase. **Do not prompt** the interviewee for desired answers. The Reviewer should make any needed notes at a level of detail and reference that permits the Reviewer to put the information in the context necessary to be useful in supporting the Reviewer's judgments and descriptions.

New Staff If the direct support professional is very new (30 days or less), his or her supervisor may sit in, but the staff should answer questions first. Make clear that you want the direct support professional to answer first and if the supervisor has anything to add at the end of the interview they are welcome to do so. You must record the responses from the direct support professional separate from the responses of the supervisor. It is fine to use initials, but we must know who said what.

DO NOT Even if asked directly, **do not** tell the person interviewed that anything is or is not "all right," "okay with me," does or does not "comply" with any regulation, law or requirement, or any other indication of approval or disapproval. Even if asked directly, **do not** provide technical assistance or "recommendations" to resolve or improve issues.

Change in who is being interviewed: If the direct support professional who knows the person you are reviewing best is not available/allowed to participate in this interview find out why and note the reason and who is giving you this information. Make these notations in your protocol under the appropriate interview. Notify the agency that you will record the answers provided but they may not be counted and the entire interview may be scored a "0". Consult with your Case Judge and Community Monitor prior to completing your protocol.

Names During the interview, whenever the protocol uses the term "(Name)" the Reviewer should use the person's name when speaking, for example, "Ms. Smith," or "Mr. Jones."

Emergencies Remember that the direct support professional may have to respond to an emergency or crisis situation during the interview. If this happens, the Reviewer should terminate the interview immediately and establish a time to reschedule or resume the interview. Do not continue to engage the person in conversation.

At the End At the end of the interview, thank the person for his/her time, information and cooperation.

Based on your review of the records, what should be present in this environment? (e.g., adaptive equipment/assistive technology, specific responses to behavior, specific supports during eating, etc.) If the information you require is found to your satisfaction, check the box next to the item you've listed. If not, leave it blank, highlight it and use it as a reference when scoring and/or writing up your summary. Use this space to identify missing information, use it to verify that recommendations have been followed, use it to ask about or observe needed equipment/devices, etc.

Item to Verify or Request	Completed? (Y/N)

RESIDENTIAL STAFF INTERVIEW

1.	Tell me about (Name): <i>Note: The interviewee may ask, well what do you want to know? The reviewer can respond by saying: "I've never met (Name) or don't know him/her well —so please tell me about her/him".</i>
1A.	
2.	What are (Name's): a. Strengths? b. Preferences?
2A.	
3.	How long have you worked with (Name)? (Try to get year the person started)
3A.	
4.	Walk me through (Name's) typical weekdays. What is (Name) doing during the mornings, day, and evenings, including times? <i>Note: If the interviewee states them, record the time the person wakes up, what he/she does next and for approximately how long, then what the person does next and for how long, etc. Note the total number of hours per day the person is engaged in meaningful activities that relate to his/her ISP.</i>
4A.	
5.	What does (Name) typically do on the weekends? Can you describe what he/she is doing in the mornings, day and evenings, including times? <i>Note: If the interviewee states them, record the time the person wakes up, what he/she does next and for approximately how long, then what the person does next and for how long, etc. Note the total number of hours per day the person is engaged in meaningful activities that relate to his/her ISP.</i>
5A.	
6.	Did you participate in the development of (Name's) ISP? If Yes , then ask: How did you participate? What did you do? If No , then ask: Did information about (Name) get from you to the Team and information from the meeting get back to you? If so, how?
6A.	
7.	Have you received training on implementing (Name's) ISP? If Yes , what did you learn?
7A.	
8.	Have you received training on implementing (Name's) Written Direct Support Instructions (WDSIs)? If Yes , what did you learn; what are you to do?
8A.	
9.	Does the IDT meet when major events occur in (Name's) life? If Yes , what happened and when did this occur?
9A.	
10.	How does the team integrate (Name's) culture, traditions, and values into the ISP and (Name's) everyday life? <i>Note: List specific measurable indicators, then look for verification in the notes and program records or other interviews. This question usually needs to be repeated, and needs to be taken slowly, with spacing between the words: culture—and tradition— and— values. You can explain that when thinking about culture we mean things like ethnic and or lifestyle preferences; values can include religion or family and tradition can mean things like customs passed down from generation to generation.</i>
10A.	
11.	What Action Steps is (Name) working on right now? a. What are your responsibilities in implementing (Name's) Action Steps?

RESIDENTIAL STAFF INTERVIEW

	b. How much time does (Name) spend working on activities related to his/her Action Steps/Outcomes? How often?			
11A.				
12.	What is (Name's) current status in terms of meeting and completing Outcomes and Actions Steps? Has s/he made progress or experienced regression in the following areas in the last year? If there is progress, describe it. If there has been no progress, explain why not for each area. If there is regression in any area, describe what actions have been taken by the IDT in each regressed area.			
12A.	Life Area	If there has been progress , identify it.	If there has been no progress , explain why not	If there has been regression , describe what actions have been taken by the IDT to address the regression.
	Live			
	Work/Learn			
	Fun/Relationships			
	Health			
	Other			
13.	Have there been situations in which the team failed to reach a consensus on (Name's) service and support needs? If Yes , what was the disagreement(s) and how were they resolved?			
13A.				
14.	How responsive is (Name's) case manager? Can you give me an example? What do you see as her/his role or job?			
14A.				
15.	Do you know (Name's) guardian? To what extent (how often) is the guardian involved in this person's life? Is (Name's) guardian involved with decision making regarding his/her services?			
15A.				
16.	Does (Name) have any advanced medical directives, or any end-of-life directions? If so, what are the instructions? Do you know how these were chosen? If not , do you know why none have been prepared?			
16A.				
17.	Does your agency have a formal complaint or grievance process for (Name) and her/his guardian? If Yes , please describe. <i>Note: Reviewer should ask to see it. Also, often the interviewee will ask for clarification, 'what do you mean?', and the reviewer can clarify by stating: 'If the Individual or Guardian did not like the way something is being done or not done, how would they go about getting it taken care of?' 'Who would they contact?'</i>			
17A.				
18.	Have you received any training specific to reporting abuse, neglect, and exploitation?			
18A.				
19.	To whom do you report if you suspect abuse, neglect or exploitation?			
19A.				
20.	What other types of training would be beneficial to you or do you think you would like to have?			
20A.				

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21.	Has (Name) wanted to do something but it got put off for whatever reason? What was the reason?" <i>If the person you are interviewing gives an example, ask if the issue got resolved</i>
21A.	
22.	What, if any, change in behavior has occurred during the past year? How is (Name) doing in terms of behavior? <i>Note: If there has been a change, find out what the change is and when and why (if they know) it occurred.</i>
22A.	
23.	What, if any, change in sleeping patterns has occurred during the past year? <i>Note: If there has been a change, find out what the change is and when and why (if they know) it occurred.</i>
23A.	
24.	What, if any, change in overall activity levels has occurred during the past year? Is (Name) more/less active than usual or more/less independent than usual? <i>Note: If there has been a change, find out what the change is and when or why (if they know) it occurred.</i>
24A.	
25.	<i>If regression is reported above, then ask:</i> Was (Name) evaluated to assess for underlying reasons (health, environmental, relationships, etc.) for the change(s)? <i>If Yes</i> , Who conducted the evaluation? What was the outcome?
25A.	
26.	What kinds of medical issues does (Name) have, including diagnoses? <i>Note: If you are given a list of diagnoses, ask what each means for (Name) and how they impact on daily life.</i>
26A.	
27.	Has the IDT discussed (Name's) health-related issues? What did they do and how did they address these health issues? <i>Note: They may have discussed health issues at the last Annual ISP meeting. If so, the ISP and/or meeting minutes need to reflect such, ask interviewee about his/her participating in the meeting.</i>
27A.	
28.	Does (Name) have any Health Care Plans (HCPs)? <i>If Yes</i> , What do these plans specifically address? <i>If No</i> , Does s/he need one? Please explain.
28A.	
29.	Does (Name) have medical emergency response plan(s) (MERPs)? <i>If yes</i> , What do these plans specifically address? <i>If No</i> , Does s/he need one? Please explain. Have you had to implement the medical emergency response plan? <i>If yes</i> , please describe.
29A.	
30.	Has (Name) been taken to the emergency room or urgent care during the past year? If yes, when and why? What were the discharge instructions?
30A.	
31.	Was (Name) admitted into the hospital in the past year? If yes, when and why? What were the discharge instructions? Was there a team meeting to discuss the admission and/or aftercare?
31A.	
32.	Do you know if any medication that (Name) takes has side effects that you should be aware of? <i>Note: Staff can either describe or get a list of the side effects and show you. Some may do both.</i>

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32A.	
33.	If (Name) experiences pain, how does he/she communicate that? What is done and to whom do you communicate?
33A.	
34.	Does (Name) have a Behavior Support Consultant?
34A.	
35.	Does (Name) have a Positive Behavioral Support Plan (PBSP) in place? If yes, what are the behavioral issues in the PBSP? What are some of the strategies or interventions that are recommended in the PBSP? Have you had to implement any interventions? Do they meet his/her needs?
35A.	
36.	Does (Name) have a Behavioral Crisis Intervention Plan (BCIP) in place? If yes, what are the behavioral issues in the BCIP? What are some of the strategies or interventions that are recommended in the BCIP? Do they meet his/her needs?
36A.	
37.	For persons using wheelchairs or with limitations to movement and mobility , verify with the interviewee that the person has mobility issues. If so, ask the staff person: a. What equipment does (name) need? b. Is the equipment here and available? c. Describe what procedures you use for specific care related to mobility. d. Did you receive training on (names) mobility issues? From whom? (name/title)
37A.	
38.	For persons who have seizure disorders , verify with the interviewee that the person has a seizure diagnosis or a history of seizures. If so, ask the staff person: a. Describe what procedures you use for specific care related to seizure management. b. Did you receive training on what to do if (Name) has a seizure? If Yes , tell me what you do. <i>Note: this may be answered within questions asked previously.</i>
38A.	
39.	For persons who have difficulty swallowing, managing liquids, etc. , verify with the interviewee that the person has difficulty swallowing food and/or meds. If so, ask the staff person: Describe what procedures you use for specific care related to eating, hydrating, and medication delivery. a. Did you receive training on (Name's) CARMP, specifically on how to assist (Name) with eating, hydrating, and medication delivery? b. What equipment does (Name) need? c. Is this equipment available and used here? If Yes , ask to see it, be sure it's working. If No , list what is not, and ask: Why isn't it here? Why isn't it used here? d. Have you been trained in and do you know how to use this equipment?
39A.	
40.	Does (Name) require any additional devices or equipment you haven't already mentioned? a. If Yes , tell me what they need: <i>(Note: List everything the Direct Support Staff identifies)</i> b. Is all the needed equipment available and used? If No , list what is not used and ask: Why isn't it here? Why isn't it used here? c. Have you been trained to use this equipment? If No , list what the staff has not been trained on and ask: Why haven't you been trained?
40A.	

RESIDENTIAL STAFF INTERVIEW

41.	During the past year (<i>since you have been working with (Name) if the interviewee has been with the person less than a year</i>) were there other services that (Name) needed but did not receive? a. If Yes , what are they? b. Do you know why the service(s) was not received by (Name)? c. Are there other services needed by (Name) now? d. Do you know what actions, if any, are being taken and by whom to secure the needed services? If Yes , explain
41A.	
42.	Are resources (i.e., medical, personal money, transportation) available to meet (Name's) needs? If No , what is not available and what is being done to secure the needed resources/services, if you know?
42A.	
43.	Does your agency have any practices or policies that might restrict (Name's) ability to pursue adult relationships? If Yes , what do they say?
43A.	
44.	What opportunities does (Name) have for integration with non-disabled persons?
44A.	
45.	Does (Name) volunteer in the community? How often? Is this an integrated opportunity?
45A.	
46.	Is (Name) a member of a group or organization? With what groups? (List all identified) How often does s/he engage with each of these groups? Are they integrated?
46A.	
47.	Does (Name) have non-disabled, non-paid friends in his/her life? If so, who are they and how often does he/she get to be with and do things with these people (List by person).
47A.	
48.	What generic services does (Name) use? Generic meaning services available in the community that everyone uses (e.g., grocery store, library, stores). When he goes to these places, is he with other people with I/DD? If not, how often does he go when he is NOT in a group of people with I/DD?
48A.	
49.	What happens if (Name) wants to go one place and his/her housemates want to go to a different place?
49A.	
50.	How does (Name) get along with his/her housemates here?
50A.	
51.	Over the next year, what would you like to see (Name) doing?
51A.	
52.	What are your expectations for growth in terms of skill building for (Name)?
52A.	
53.	Has (Name) identified what type of work or volunteer activities he/she would like to do?
53A.	

RESIDENTIAL STAFF INTERVIEW

54.	Is (Name) Working? a. If Yes , Where does (Name) work? b. If Yes , Is this an integrated setting? (i.e., not a provider agency, not with a group of other people with I/DD) c. If Yes , How many hours per week does (Name) work? d. If Yes , How does (Name) get to work?
54A.	
	Add your additional questions here... add as many questions/rows as are needed.
	Add your additional questions here... add as many questions/rows as are needed.

Review the Medication Administration Record (MAR) and complete the following chart. Medication information is to come directly off the container label when possible, and be compared to MAR to be sure they match. Also check the medication administration record to be sure medications have been given as instructed. Be sure to ask if the provider has an electronic and paper MAR. If both are maintained, compare to assure consistency. Also note how medication is stored (e.g., locked, dry and safe environment). Note if there are pain management strategies in place and being implemented correctly for this person, if applicable.

Note: IF you find issues with the MAR while you are in the home and/or the day program, take a picture of the respective MARs and add it to the "additional documents" file."

MEDICATION TABLE

Matches the MAR? (Y/N)	Matches the Dr.'s Orders? (Y/N)	Name and Strength of Medication	Dosage and Frequency	Target Symptoms	Discrepancies & Justifications

MEDICATION TABLE

Matches the MAR? (Y/N)	Matches the Dr.'s Orders? (Y/N)	Name and Strength of Medication	Dosage and Frequency	Target Symptoms	Discrepancies & Justifications

PERSONAL OBSERVATIONS, NOTES AND JUSTIFICATIONS

Question	Notes/Justifications
Note whether or not the person shows any signs of abnormal involuntary movement such as hand tremors, unusual tics or twitches, tongue thrusts or twitching.	
Note any behavior targeted by the PBSP and how staff reacts to it. Is the response in accordance with the plan?	
Note interaction between the staff members present and the person being reviewed. Does the staff member utilize (Name)'s preferred means of communication? Does the staff member make requests or give directives?	
Was the person left alone, engaged or interacted with?	
Observe whether or not (Name) is given the opportunity to make a choice, such as between available snacks, TV programs, activities.	
Note whether or not the person has access to all needed equipment, and is using equipment as appropriate. Check for eyeglasses, hearing aids, dentures, and any all adaptive or augmentative devices/equipment.	
Ask to see equipment noted in the equipment table. Is the equipment accessible and being used according to the plan? Ask the staff to show you how it is used. Observe the person and the staff using it.	
Is the person clean, hair washed, shaved as appropriate? Is their clothing well fitted and seasonally appropriate?	

ENVIRONMENTAL OBSERVATIONS, NOTES AND JUSTIFICATIONS

NOTE: You are a guest in this person's home. Please introduce yourself to everyone and DO NOT go into the class member's bedroom without first seeking and receiving permission. Do NOT go into other individual's bedrooms unless you are invited by the person whose bedroom you are entering. Be respectful and courteous to everyone in this home. Everyone's privacy should be respected. Behave as you would wish a stranger to behave in your home.

ENVIRONMENTAL OBSERVATIONS, NOTES AND JUSTIFICATIONS

Question	Answer	Notes/Justifications <i>Note: "NO" response require detailed notes).</i>
<p>1. Are medications appropriately secured in the home? <i>Note if they are locked or stored so others in the home do not have easy access to them. This includes medications that have to be refrigerated, and if they are controlled substances they must be in a locked box as well.</i></p>	Choose	
<p>2. Are records of medication use maintained?</p>	Choose	
<p>3. Is the residence well maintained outside?</p>	Choose	
<p>4. Is the residence clean and in a state of good repair? If No, list what is not.</p>	Choose	
<p>5. Is the residence safe for individuals (void of hazards, hazardous materials are stored safely)? If No, list what is not.</p>	Choose	
<p>6. Does the person have enough clothes to wear?</p> <ul style="list-style-type: none"> • Is it seasonal? • Is it age appropriate? <p><i>Note: Answer these question based on your observations of what the person is wearing. <u>You do not and should not go through the person's clothes closet and drawers.</u> If you have reason to believe that this is an issue, report it based on your source of evidence (e.g., interviews, observations of what the person is wearing).</i></p>	Choose	
<p>7. Is the current ISP, CARMP, HCPs, MERPs and Positive Behavior Support Plan in the home?</p>	Choose	
<p>8. You must observe mealtime or a snack. Was the CARMP followed accurately?</p>	Choose	
<p>9. Is there appropriate food and drink available based on the person's needs?</p> <p><i>Note: Answer this question based on your observations of what the person is eating or preparing to eat when you are in the home. If you have reason to believe that this is an issue or you need to verify items needed for a special diet, you can look in the refrigerator/cabinets IF you ask permission and are granted permission by the individual, housemates and/or staff present.</i></p>	Choose	
<p>10. Ask to see any incident reports that are stored on the premises in order to compare with information gathered earlier. Were IRs available and/or provided?</p>	Choose	

ENVIRONMENTAL OBSERVATIONS, NOTES AND JUSTIFICATIONS

11. Is the neighborhood and residence integrated in in the community?	Choose	<input type="checkbox"/>
12. Is there any indication of the individual's participation in the selection of decorations?	Choose	<input type="checkbox"/>
13. Is there room for small groups and individual activities?	Choose	<input type="checkbox"/>
14. Is there privacy for the person?	Choose	<input type="checkbox"/>
15. Is there access to a phone?	Choose	<input type="checkbox"/>
16. Were there signs of restrictions or restraints? <i>If yes, provide detailed notes.</i>	Choose	<input type="checkbox"/>
17. Is the Direct Support Staff treating (Name) in a respectful manner during your observation?	Choose	<input type="checkbox"/>
18. Were the person's rights respected?	Choose	<input type="checkbox"/>

EQUIPMENT/DEVICES

Notes on Adaptive Equipment and Augmentative Communication Devices:

Guidance: Wherever adaptive equipment or assistive technology is listed (e.g. AT Inventory, medical assessments, therapy evaluations, ISP, during interviews) it should also be noted on this table. There may be items listed in the narrative/body of the ISP form, or they may be incorporated by reference in the AT Inventory, or both. You do not need to list multiple documents in which the same equipment was identified. List equipment from the AT inventory, then add any additional equipment found in other documents/interviews and cite the document in which it was found.

Examples of **Adaptive Equipment** include: durable medical equipment such as wheelchairs of any type, walkers, shower chairs, shower trolleys, hospital beds, eating and drinking equipment; also personal items such as glasses, dentures, hearing aids.

Assistive Technology should include communication systems, switches, electronic devices (anything with an on/off switch) and/or simple non-electric items such as picture devices and communication systems, including communications rings.

Look for this equipment during visits and use the information from observation and interview to score as needed. Equipment identified as being needed must be available and used by the person in all relevant environments; it works as intended; and continues to be appropriate to the person. If the person refuses to use the equipment identified, there should be evidence that the appropriate specialist has been consulted and alternative devices/interventions assessed, sought and tried. Devices designed specifically for use to support work tasks only need not be used at home, and vice versa.

RESIDENTIAL SERVICES SCORING

Ratings Guide:

A rating of "0" = No Compliance (No)

A rating of "1" = Needs Improvement; few of the indicators are met, many are inconsistently met

A rating of "2" = Many Indicators Met, but not all

A rating of "3" = Full Compliance (Yes)

A rating of "NA" = Not Applicable, and represents an item that does not apply to the individual being reviewed

In some cases, the Reviewer will simply not have enough information to make an informed decision to appropriately score some questions. The option of "CND" (Can Not Determine) is available as a response in these instances. However, "CND" and "N/A" can only be selected when it is among the choices provided as answers.

You must provide an answer for every question

For each question your possible responses are limited to the optional responses listed. For instance, if a question does not list NA as a possible response, you may not use it. Reviewers: **In your justifications use a (+) to indicate examples of compliance; Use a (-) to indicate examples of non-compliance.**

39.	<p>Does the residential direct services staff "know" the person? <i>Note: We expect the staff to thoroughly describe this person's preferences, needs and circumstances, including information describing the individual's method/style of communication; personality, likes, dislikes; the individual's general routine; important people, activities, things in the individual's life; significant events that occurred or are occurring which have an impact on the individual and what s/he is doing or plans to do. Also look for description of strengths, positive attributes, things to build on, such as: communication method; work ethic; skills s/he possess; willingness to try things; willingness to participate in activities; etc. Cannot be a "3" if the staff gives only a clinical diagnosis and NO personal information or vice versa.</i></p> <p>Justification: </p> <p>Case Judge Comments: </p>	Choose
40.	<p>Does the direct service staff have input into the person's ISP? <i>Note: We will look to see if the direct service staff have had input at the ISP, or if it is documented that they provided input directly to the CM in advance of the ISP Meeting. Is there evidence that they provide input through their Supervisor/Coordinator/Manager/Lead and is there proof that this information is shared at the meeting. Verify staff attendance with the signature page of the ISP. Cannot be a "3" if there is NO method, either documented or described verbally, for Residential Direct Support Staff to provide input to the ISP.</i></p> <p>Justification: </p> <p>Case Judge Comments: </p>	Choose
41.	<p>Did the direct service staff receive training on implementing this person's ISP?</p>	Choose

	<p><i>Note: We look to see if the direct service staff are implementing this person's ISP in line with expectations as outlined in the ISP and/or other directions (e.g., from therapists or other specialists.) Cannot be a "3" if the Direct Support Staff stated they received training, but observation and verbal description evidenced they did not know the person's ISP, BSP, Mealtime Plan, outcomes/ action plans, or other plans that are to be implemented.</i></p> <p>Justification: [REDACTED]</p> <p>Case Judge Comments: [REDACTED]</p>	
42.	<p>Is the residence safe for individuals (void of hazards)?</p> <p><i>Note: The home must be accessible to the individual, needed modifications must be in place, the individual must be safe and free from danger. Accessible means physically able and "permitted" to use all the general areas.</i></p> <p>Justification: [REDACTED]</p> <p>Case Judge Comments: [REDACTED]</p>	Choose
43.	<p>Was the residential direct service staff able to describe this person's health-related needs?</p> <p><i>Note: The direct service staff identifies the important health related needs, needs that if not known and addressed can present a risk to the health and stability of the individual. We are looking for clinical diagnoses, such as seizure disorder, high blood pressure, diabetes; symptoms the person has recently displayed and what is being done to address them, such as - recently has been having trouble standing up from sitting in a chair, has an appointment with PCP, will go to the doctor next week. Also note past illnesses that may affect the person now; such as was hospitalized for pneumonia last winter so extra precautions are taken during the winter such as not going out when it is really cold, and if s/he gets a cough s/he goes to the doctor right away. If this person has health care directives and/or end of life instructions are they known and available? Cannot be a "3" if the Direct Support Staff did not note: risk of aspiration and Comprehensive Aspiration Risk Management Plan or CARMP; the person has seizures and documentation evidenced the person has an active seizure disorder with a seizure plan and a seizure crisis plan; the person has diabetes and documentation evidenced s/he is to have regular blood glucose monitoring and/or a special diet; or other conditions that the person receives medication for, is to be on a special diet because of, has a medical crisis plan for, or documentation indicated the condition affects the person's daily life on regular basis.</i></p> <p>Justification: [REDACTED]</p> <p>Case Judge Comments: [REDACTED]</p>	Choose
44.	<p>Was the direct service staff able to describe his/her responsibilities in providing daily care/supports to the person?</p> <p><i>Note: Cannot be a "3" if the Direct Support staff could not describe the assistance they provide the person with ADLs and personal care, could not describe what outcomes/action plans s/he is responsible for or give some indication s/he knows them and implements them, such as how often the action plan is done and when and how data is collected.</i></p> <p>Note: If "44a" or 44b" are either "0", "1", or "2", this cannot be a "3".</p> <p>Justification: [REDACTED]</p> <p>Case Judge Comments: [REDACTED]</p>	Choose
44a.	<p>Was the direct service staff able to provide specific information regarding the person's daily activities?</p> <p><i>Note: Cannot be a "3" if the Direct Support staff could not describe the assistance they provide the person with ADLs and personal care.</i></p> <p>Justification: [REDACTED]</p>	Choose

	Case Judge Comments: [REDACTED]	
44b.	Can the direct service staff describe his/her responsibilities in implementing this person's ISP, including outcomes, action plans, and WDSIs? <i>Note: Cannot be a "3" if the Direct Support staff could not describe what outcomes/action plans s/he is responsible for or give some indication s/he knows them and implements them, such as how often the action plan is done and when and how data is collected.</i>	Choose
	Justification: [REDACTED]	
	Case Judge Comments: [REDACTED]	
45.	Did the direct service staff have training on how and to whom to report abuse, neglect and exploitation? <i>Note: The interview must reflect the answers DOH or DHI. Human Services is NOT acceptable. Direct service staff could also show a card with the number, the poster, or another format with the number on it, and they indicate that is the number to call. Cannot be a "3" if the Direct Support Staff did not indicate reports are made to DOH/DHI.</i>	Choose
	Justification: [REDACTED]	
	Case Judge Comments: [REDACTED]	
46.	Does the residential direct service staff have an appropriate expectation of growth for this person? <i>Note: The direct support staff should articulate this person's abilities, potential and natural next steps. There should be an expectation of growth and the team should be acting on that expectation. End of life plans may also be a factor. We are looking for things such as the person being part of their community, living in a more independent setting, taking a trip, going for further formal education, learning a particular new skill or activity. Cannot be a "3" if the Direct Support Staff stated that they would like the person to be healthy, happy, and/or safe, or continuing to do what they are already doing.</i>	Choose
	Justification: [REDACTED]	
	Case Judge Comments: [REDACTED]	
47.	Does the person's residential environment offer a minimal level of quality of life (i.e., clean, furniture in good repair, safe home and neighborhood, person is allowed to make daily choices, privacy respected, reasonable rules/structure).	Choose
	Justification: [REDACTED]	
	Case Judge Comments: [REDACTED]	

#	Question	Score
NOTE: The Scores in the right column will populate based on the answers you select above. If they are not visible, try a Print Preview.		
39.	Does the residential direct services staff "know" the person?	Choose
40.	Does the direct service staff have input into the person's ISP?	Choose
41.	Did the direct service staff receive training on implementing this person's ISP?	Choose
42.	Is the residence safe for individuals (void of hazards)?	Choose
43.	Was the residential direct service staff able to describe this person's health-related needs?	Choose
44.	Was the direct service staff able to describe his/her responsibilities in providing daily care/supports to the person?	Choose
44a.	Was the direct service staff able to provide specific information regarding the person's daily activities?	Choose
44b.	Can the direct service staff describe his/her responsibilities in implementing this person's ISP, including outcomes, action plans, and WDSIs?	Choose

#	Question	Score
NOTE: The Scores in the right column will populate based on the answers you select above. If they are not visible, try a Print Preview.		
45.	Did the direct service staff have training on how and to whom to report abuse, neglect and exploitation?	Choose
46.	Does the residential direct service staff have an appropriate expectation of growth for this person?	Choose
47.	Does the person's residential environment offer a minimal level of quality of life?	Choose